



Luck Studios Music Studio Policy, 2018 - 2019

Samantha Luck, Music Instructor

12 Rosewood Lane, Newport News, VA 23602

(757) 817-6532 luckstudios@cox.net, www.luckstudios.net

Studio Philosophy

The study of music has proven to have amazing benefits academically, socially, and emotionally. It brings joy to those studying it as well as to those with whom they share their talents. Luck Studios is committed to providing music instruction for students of all ages and levels of ability while also taking into account each student's learning style, goals and music preferences. This is done with positive and creative instruction that focuses on the joy that music can bring while also emphasizing the realities of daily practice.

Lesson Basics and Options

Lessons

Lessons are offered in 30, 45, or 60-minute slots from September through August. Advanced students and students studying multiple instruments require 45 or 60-minute lessons. An optional 20-minute computer lab time is included for each student either before or after their lesson time.

Practicing

Lessons provide essential guidance and motivation but daily practicing is where most of the learning occurs. While some parts of practicing can be entertaining it is also work and should be approached in much the same way school homework is approached. When students dedicate sufficient time to practicing they will find they enjoy their time at their instrument and have more fun using their newfound skills in whatever ways they choose.

To help them achieve their goals, students will be provided with weekly assignment sheets. The sheets are designed so that students know how they need to work and can keep track of their practice time each day. Please check in with students about their practicing and let me know if any issues arise. In addition, Luck Studios students and parents are always welcome to call, text, or email me any time if they have questions about their assignments or any other concerns regarding their music studies.

Performances

Students are encouraged, not required, to participate in two studio recitals during the year, usually October and May. Students may also choose to participate in other performance events, such as the National Federated Festival or Piano Olympics that are made available to them through the studio. If a student would like to participate in a school talent show, church event or other performance I am happy to help them prepare for the event. Please let me know as early as possible so we have time to prepare. Three to six weeks is usually required to prepare for a special event.

Students with Special Needs

Luck Studios accepts students with special needs and creates individualized adaptive lessons for the students. Copies of the studio's Special Needs policy can be requested.

Student Music Account

For your convenience the studio can purchase music and other supplies for students as needed. All students have the option to open a \$30 music account. A record will be kept of all music expenses or other miscellaneous fees incurred. Accounts must be brought up to \$30 in August (\$50 for families). If a student terminates lessons, the unused account funds will be refunded once any remaining fees are subtracted. If you choose to waive this option any necessary music purchases will be your responsibility.

Payments & Prices: Two Ways to Pay - Tuition System or Per-Lesson

Tuition System

The Tuition System is an easy way for families and individuals to budget for piano lessons. Rather than charging for the number of lessons taken each month, which can vary greatly due to holidays and other factors, students pay for 37 lessons over the course of a year in equal monthly installments. This means the amount paid for lessons stays the same each month regardless of how many lessons occur. These lessons are offered at a discount from the per-lesson payment system. In addition to payment benefits, the Tuition System provides some flexibility for student absences due to illness or vacations as described below.

Students enroll in the tuition system from their starting date through August. If a student wishes to terminate lessons early a one-month notification is required. The student will be responsible for all tuition owed through the end of the notification period and any tuition owed for lessons that have already been taught. A tuition prorate will be provided within one week of the notification.

Tuition payments are due no later than the 10th of each month. Payments may be made quarterly (September, December, March, and June) for an additional discount as detailed below. Should I not receive your payment by the 10th of the month in which it is due, a \$15.00 overdue fee will be added. (Many families have found it convenient to add Luck Studios to their bank's bill payment system so that they do not have to remember to bring a check to the lesson every month.)

Tuition Amounts - Regular Tuition Plan

Lesson Length	Tuition Paid Per Month	Tuition Paid Per Quarter
30-minutes	\$95.00 per student	\$275 per student
45-minutes	\$136.00 per student	\$398 per student
60-minutes	\$176.00 per student	\$518 per student

Please make checks payable to Samantha Luck or Luck Studios.

Tuition System Absences and Make-up Lessons

The teaching calendar includes 40 scheduled lessons for the year. Each student's tuition pays for 37 lessons, leaving each student two discretionary absences and the teacher one discretionary absence to use anywhere during the year. Make up lessons for additional student absences are not guaranteed. Please contact the studio in advance if you must miss a lesson and/or would like to request a lesson time change.

Lessons will be taught on inclement weather days whenever travel is possible. Please call the studio if you have travel concerns.

Per-Lesson Payment Option

Lessons may be purchased on a per-lesson basis without full or ongoing registration with the studio. These lessons are \$33 for half-hour lessons, \$45 for 45-minute lessons, or \$58 for 60-minute lessons. Payments must be made before the lesson begins. Several lessons can be purchased at once and scheduled over a series of weeks according to the studio's availability.

Because these lessons will be scheduled as time is available, make up lessons will not be offered for a missed lesson. If you must cancel a previously scheduled lesson please give a minimum 24 hours notice to avoid a \$10 cancellation fee.

Other Helpful Information

Materials:

- A **tote bag** helps students stay organized, protects lesson materials, and makes sure everything arrives at the lesson each week. I will provide the student with a Luck Studios binder for assignment sheets.
- A **well-maintained instrument** is essential when studying music! I am happy to recommend a good piano technician or guitar shop. Good-quality electric keyboards are adequate for many students. A full-size keyboard with 88 keys is preferred. Acoustic or electronic pianos are essential for late-intermediate and advanced students.
- All piano and guitar students must have **short fingernails** to promote healthy technique and prevent repetitive motion injuries.
- One often-forgotten but important tool for all musicians is a **pencil with a good eraser**. All students should have a pencil readily available during their practice sessions. Colorful post-it tabs can also be very useful tools and cut down on the number of marks made directly on the music.

Other Studio Rules

- Parents of students are always welcome at lessons. Some students will work better when parents are not in the room, but even then I encourage parents to at least occasionally sit in on lessons or come in a few minutes before lessons are over to communicate with me about the student's progress.
- Please arrive for lessons and pick students up on time. If you will be late dropping off or picking up a student please notify me by text or phone call. This helps me keep the schedule running smoothly and prevents worry on both the part of the student and me.
- Please let me know in advance if a visitor is attending the lesson. If the visitor is under 18 an adult must also attend the lesson.
- Please do not hold cell phone or personal conversations in the studio during lessons. This is very distracting. Instead, please step outside to hold these conversations.
- Any use of a student's own electronic device (phone, tablet, etc.) besides contacting parents or checking schedules should be approved by the teacher. Students should use their lab time to complete lab assignments unless there is an agreement to the contrary.
- Luck Studios reserves the right to add or modify policies at any time. Written notification will be given to parents and adult students whenever a policy is changed.



Luck Studios Calendar 2018 - 2019



<p>September 10th – Monday, Individual lessons begin</p> <p>(Lesson weeks 1 – 3)</p>	<p>October 28th – Sunday, Fall Masquerade Recital, 2:30 PM, Ewell Hall, William and Mary (location may change so please double-check)</p> <p>(Lesson weeks 4 – 8)</p>	<p>November 3rd – 4th Piano Olympics (Saturday in Newport News, Sunday in Williamsburg) 19th – 23rd – One Week, Thanksgiving Break No lessons</p> <p>(Lesson Weeks 9 – 11)</p>
<p>December 14th – Friday, Studio Holiday Party, 6 – 8 PM at the Newport News location</p> <p>19th – Jan 1st – Wed. – Tues. Two Weeks, Winter Break, No Lessons</p> <p>(Lesson weeks 12 – 14)</p>	<p>January 2nd – Wed, Lessons resume</p> <p>(Lesson weeks 15 – 18)</p>	<p>February 22nd – Friday, Festival Performance Class, 6:00 PM at the Newport News Location</p> <p>(Lesson weeks 19 – 22)</p>
<p>March 2nd – Sat, <u>Williamsburg</u> Federated Festival, Ewell Hall, Times TBD</p> <p>9th – Sat, Newport News Federated Festival, CNU, Times TBD</p> <p>(Lesson weeks 23 – 26)</p>	<p>April 1st – 5th – One Week, Spring Break No lessons</p> <p>8th – Monday, Lessons Resume.</p> <p>(Lesson weeks 27 – 30)</p>	<p>May 19th – Sunday, Spring Awards Recital, 2:30 PM, Ewell Hall, William & Mary (date or location may change) 28th – Memorial Day – No lessons</p> <p>(Lesson weeks 31 – 34)</p>
<p>June 4th – Tuesday, Summer Break Begins, Five Weeks, No Lessons</p>	<p>July 15th – Monday, Lessons resume for Summer term</p> <p>(Lesson weeks 35 – 37)</p>	<p>August 22nd – Lessons end for the calendar year.</p> <p>(Lesson weeks 38 – 40)</p>

- The calendar is tentative. Notice will be given of any date or time changes.
- **Blue** – Recitals & Performance Opportunity; **Green** – Breaks, **Bold** – Other Important Dates
- Dates when lessons occur though school is not in session (NNPS calendar): **Nov 6th**, Tues, Election Day; **Jan. 17th**, Mon, MLKJr. Day; **Jan. 28th**, Mon, Teacher Development; **Feb. 21st**, Mon, Presidents' Day.